



SUBCONTRACTOR / SUPPLIER QUALIFICATION FORM

You **MUST** pre-qualify to receive an INVITATION TO BID and access plans on our website. Please fill out this form and return to our office via e-mail to bids@emmettsappbuilders.com or by faxing to (352)748-1065. Thank you for your interest in bidding with our company.

COMPANY INFORMATION

DATE _____ SUBCONTRACTOR _____ SUPPLIER _____

COMPANY NAME _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE NUMBER _____ FAX _____

CONTACT NAME _____ TITLE _____

E-MAIL _____

COPY OF STATE LICENSE AND/ OR OCCUPATIONAL LICENSE ATTACHED _____ NON-APPLICABLE _____

BUSINESS ENTERPRISE TYPE MBE _____ DBE _____ WBE _____

INSURANCE INFORMATION

Please submit a sample copy of your company's Certificate of Insurance (General Liability & Workers Compensation) with this completed form if you are a subcontractor. If we hire your company you will be required to list Emmett Sapp Builders Inc as the Certificate Holder & Additional Insured. Additional endorsements may be requested as mandated by our insurance company.

REFERENCES (3)	JOB DESCRIPTION	JOB LOCATION
NAME (1) _____ PHONE _____ E-MAIL _____		
NAME (2) _____ PHONE _____ E-MAIL _____		
NAME (3) _____ PHONE _____ E-MAIL _____		

WORK DIVISIONS

Check each box that applies to Scope of Work provided by your company.

DIVISION 1 – GENERAL REQUIREMENTS
 General Requirements

 Survey
DIVISION 2 - SITE WORK
 Sitework

 Well Drilling

 Demolition

 Septic Systems

 Landscape

 Fence & Gate

 Pest Control
DIVISION 3 - CONCRETE
 Concrete
DIVISION 4 - MASONRY
 CMU – Brick – Stone
DIVISION 5 - METALS
 Metal Trusses

 Structural Steel

 Aluminum, Vinyl Finishes
DIVISION 6 - WOOD & PLASTICS
 Building Materials

 Siding – Hardi

 Rough Carpentry

 Finish Carpentry

 Heavy Timber

 PVC Railings

 Wood Trusses

 Cabinetry
DIVISION 7 - THERMAL & MOISTURE PROTECTION
 Insulation

 Waterproofing

 Fireproofing

 Roofing

 EIFS - Plaster

 Gutters
DIVISION 8 - DOORS, FRAMES, HARDWARE & WINDOWS
 Doors, Frames, Hardware

 Overhead Doors

 Glass
DIVISION 9 - FINISHES
 Drywall

 Paint

 Flooring – Tile

 Acoustical
DIVISION 10 - SPECIALTIES
 Shutter – Louvers

 Signage – Fire Extinguisher

 Shelving

 Bath Accessories

 Other Specialties
DIVISION 11 - EQUIPMENT
 Food Service Equipment – Appliances

 Audio - Visual
DIVISION 12 - FURNISHINGS
 Furniture
DIVISION 13 - SPECIAL CONSTRUCTION
 Pre-Engineered Buildings

 Pools
DIVISION 14 - CONVEYING SYSTEMS
 Elevator
DIVISION 15 - MECHANICAL
 Fire Protection

 Plumbing

 HVAC
DIVISION 16 - ELECTRICAL
 Electric

 Security & Fire Alarms

 Data